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| **Hataitai Residents’ Association Incorporated** |

**Position Description - The Hataitai Residents’ Association Representative on the Hataitai Community Recreation Trust**

**Background**

The Hataitai Community Recreation Trust (the Trust) was formed to ensure the premises and facilities formerly belonging to the Hataitai Bowling Club are available for the use and enjoyment of the residents and community of Hataitai. The objects of the Trust are:

1. to promote, foster and safeguard the games of lawn bowls, petanque and other sports and pastimes;
2. provide indoor and outdoor facilities for, and to generally assist, promote and advance cultural activities, sporting and recreational pastimes, games and community projects.

A company, the Hataitai Community Recreation Trust Limited (the Company), has been established to administer the Trust. The Directors of the Company are effectively the trustees of the Trust. The shareholders of the Company are the Hataitai Residents’ Association, the Hataitai Community House, and the Hataitai Bowling Club. The Hataitai Bowling Club continues to exist as an incorporated society, although it no longer has any physical assets.

More detail about the Trust and its objects can be found in the Hataitai Community Recreation Trust Deed, that can be accessed from the Charities Register under Hataitai Community Recreation Trust.

**Position Requirements**

Pre-requisite requirements are:

1. To be a current member of the Hataitai Residents’ Association;
2. To live in Hataitai, as defined in rule 2(b) of the Rules of the Hataitai Residents’ Association Incorporated; and
3. To have served on the committee of the Hataitai Residents’ Association.

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| **Key Competencies** | |
| Networks in the Hataitai community. | 1. Be well connected to various communities within, or relevant to, Hataitai. 2. Understand issues, concerns, interests and aspirations relevant to the Hataitai community. 3. Represent a Hataitai Residents’ Association perspective within the context of the objects of the Trust. |
| Commitment to the objects of the Trust. | 1. Serve the beneficiaries of the Trust through a strong commitment to its objects. 2. Act in the best interest of the Trust as a whole. |
| **Key Competencies** | |
| Ability to provide strategic direction. | 1. Contribute to identifying and developing the strategic direction of the Trust. 2. Identify opportunities to achieve the Trust's strategic direction. |
| Governance. | 1. Support effective Trust meetings and efficient decision-making through clear, consistent and honest communication, effective judgement and reasoned debate, and commitment to seeking consensus. 2. Inform the committee of the Hataitai Residents’ Association of any significant matters being considered by the Trust. 3. Consult with committee members of the the Hataitai Residents’ Association on significant matters as considered appropriate. |
| Financial sustainability. | 1. Maintain an overview of the financial performance of the Trust to ensure it functions in a financially sustainable manner. |

The position is voluntary for which no directors fees are paid.